

Crestmead State School P&C Association

AGM Meeting Minutes

Wednesday 13th March 2019

Meeting opened: 3:53pm by Annette Downey, President in the chair

*I acknowledge the traditional owners of the land on which this meeting is held today and pay my respects to Elders past, present and emerging.
We recognise the presence and contribution of Aboriginal and Torres Strait Islander people in this school community.*

Welcome:	Welcome and introduction of any special visitors
Attendance:	As per attendance register
Apologies	Bronwyn Mapusua, Tamara Browne, Cameron Dick, Kylie Slater, Fred Volschenk, Brent Woollett, Nicola Threader, Kylie Scutt and Pia Kanoywanga
Confirmation of the minutes of the previous general meeting	<i>Annette Downey moved that the minutes of the previous AGM dated 13th March 2018 be accepted as true and correct. Seconded: Zoie Robertson</i>
Business arising from the minutes of the previous AGM	NIL
Receipt & Adoption of the Associations audited annual financial statement and Treasurer's report	<i>Zoie Robertson moved that the 2018 Crestmead State School P&C Audit by CAAAS be adopted as a true and accurate record. Seconded: Rachelle Corbett</i>
Receipt & Adoption of President's Annual Report	<i>Annette Downey moved that the President's report be adopted. Seconded: Pia Kanoywanga and Michael Ward</i>
All memberships Lapse	<i>Annette Downey moved that all memberships now lapse and Mr Michael Ward took over the chair.</i>
Applications for membership (to include renewals)	<i>14 applications received</i>
Election of Officers/Executive Committee	<u>President – Annette Downey</u> Nominated by: Pia Kanoywang Seconded by: Lee Hobson Accepted and confirmed elected: Michael Ward
	<u>Secretary- Rachelle Corbett</u> Nominated by: Annette Downey Seconded by: Lee Hobson Accepted and confirmed elected: Michael Ward

	<p><u>Treasurer – Zoie Robertson - 8 votes</u></p> <p>Nominated by: Louise Nicholls Seconded by: Annette Downey Accepted and confirmed elected: Michael Ward</p>
	<p><u>Vice President- Tracey Inwood</u></p> <p>Nominated by: Annette Downey – 7 votes Seconded by: Zoie Robertson Accepted and confirmed elected: Michael Ward</p> <p>There was some discussion about whether two VPs are allowed and it appears you can under P. & C. rules.</p> <p><u>Vice President- Nicola Threader</u></p> <p>Nominated: Rachelle Corbett – 2 votes Seconded by: Lee Hobson Accepted and confirmed elected: Michael Ward</p>
Election of Head of Fundraising	<p><u>Head of Fundraising</u></p> <p>Nominated by: Seconded by: Accepted: Declared unfilled</p>
Election of School Watch Coordinator	<p><u>Head of School Watch Coordinator</u></p> <p>Nominated by: Seconded by: Accepted: Declared Unfilled</p>
Confirmation of continuing sub-committees of the Association (including appointment of members of sub-committees)	NIL
Appointment of Association’s Auditor	<p><i>Resolution: CAAAS is to be appointed as the auditor for 2019 Moved: Zoie Robertson Seconded: Michael Ward All in favour.</i></p>
Appointment of QCPA (Queensland Council of Parents & Citizens Associations)	<p><i>Rachelle Corbett to be appointed as the association’s representative Nominated by Michael Ward Seconded by Zoie Robertson Accepted.</i></p>
Adoption of the Student Protection Risk Management Strategy	<p><i>Resolution: Crestmead State School P&C will adopt the 2019 Student Risk Management Strategy Moved: Annette Downey Seconded: Rachelle Corbett All in favour.</i></p>
General Business	<p><i>Motion: the P&C sponsors the use of volunteers in all school activities Moved: Annette Downey Seconded: Zoie Robertson & Sharon Stibbard All in favour</i></p> <p>Motion: That the schedule of P&C meeting dates and events for the year be approved (Calendar attached)</p>

	<p>Moved: Annette Downey <i>Seconded: Michael Ward</i> <i>All in favour.</i></p> <p>Motion: That the student representation policy be adopted and confirmed and be set at \$500 per student per Regional or above level event</p> <p>Moved: Annette Downey. <i>Seconded: Louise Nicholls</i> <i>All in favour.</i></p>
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Meeting Closed: 4:10pm